

Tuition Fee Waiver (TFW) Scheme

Guidelines for PGDM /PGCM Standalone Institutions

1.0. Introduction

- 1.1. TFW Scheme shall be applicable to all approved PGDM/PGCM Standalone Institutions similar to all other AICTE approved Technical Institutions.
- 1.2. The scheme shall be mandatory for all Standalone Institutions approved by the Council.

2.0. Requirements and Eligibility

- 2.1. Sons/ Daughters of parents whose annual income from all sources shall NOT exceed ₹. 8.00 Lakh.
- 2.2. The Waiver is limited to the Tuition Fee as approved by the BOG of the Institution for all Self-Financing Institutions and by the Government for the Government/ Government Aided Institutions. All other Fees except Tuition Fee shall have to be paid by the beneficiary.
- 2.3. Academic eligibility for admission remains same as that applicable for other category candidates.

3.0. Admission Procedure

- 3.1. Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature (over and above the approved intake). These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

Note: In case of any punitive action (penalty) the TFW seats shall be calculated based on the actual approved intake (reduced intake). Similarly, TFW seats calculated as per the procedure mentioned above are separate from the TFW seats already reserved / earmarked as a part of punitive action (if any).

- 3.2. Each Standalone Institution is responsible to effect this admission in a very transparent way as per the Norms provided in the Appendix 9 of the Approval Process Handbook.
- 3.3. In the event of non-availability of students in this category (as defined in point 2.0.), the same shall not be given to any other category of candidates.
- 3.4. The Institution shall make separate provision while inviting applications for admissions under this category by clearly mentioning the eligibility criteria; make a separate merit list for this category and effect admission on the basis of the merit list so generated.
- 3.5. Each Standalone Institution shall publish in their Brochure and Web site the details of this scheme.
- 3.6. Each Standalone Institution shall upload a separate list of the students admitted under this category on AICTE web portal for compliance.
- 3.7. A letter in this respect shall be issued by the institution for admission to each beneficiary students admitted under this scheme and he/ she shall not be allowed to change the Course under any circumstances.
- 3.8. Each standalone Institutions shall display information regarding admitted candidates under TFW scheme / category in their Web site for information to the students and other stakeholders.
- 3.9. Any changes in Government Policy related to TFW shall be applicable to all Standalone Institutions from time to time.



Member Secretary