



TECNIA INSTITUTE OF ADVANCED STUDIES – CDL

Standalone Institute, Approved by AICTE, Ministry of HRD, Govt. of India
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F.No. TIAS-CDL/ 2023-24/055A

Date: 4th March 2024

NOTIFICATION

Subject: Eligibility Criteria: Guidelines for Admission For Academic Session 2024-25 for PGDM Regular Mode July 2023 and PGDM & PGDCA ODL-Mode Courses for July 2024; January 2025.

This is in reference to the Extension of Approval (EOA) for the session 2023-24 issued vide letter no. F.No. North-West/1-36243153643/2023/EOA (copy enclosed) on dated 10-Jun-2023 for Tecnia Institute of Advanced Studies – CDL and for Current Application Number 1-43656535428 Application Type Extension-Expansion Academic Year 2024-25 Application Submitted Date 08.02.2024 to AICTE for the following programs:-

S.NO.	PROGRAM : PDGM (REGULAR- MODE) 2 Years	Applied Intake
1	POST GRADUATE DIPLOMA IN MANAGEMENT (PGDM)	60
	Total Intake for July Batch	60
S.NO.	PROGRAM : PDGM (ODL- MODE) 2 Years	Applied Intake
1	POST GRADUATE DIPLOMA IN MANAGEMENT (PGDM)	50
2	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL MANAGEMENT)	50
3	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING MANAGEMENT)	50
4	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCE MANAGEMENT)	50
5	POST GRADUATE DIPLOMA IN MANAGEMENT (OPERATIONS MANAGEMENT)	50
	Total Intake for July and January Batch	250
	NEW PROGRAMME ADDED (ACADEMIC SESSION ZO24-25)	
1	POST GRADUATE DIPLOMA IN MANAGEMENT (Executive PGDM)	240
2	POST GRADUATE DIPLOMA IN MANAGEMENT (Family Managed Business)	120
3	POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS (PGDCA)	180
4	POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS (Artificial Intelligence and Data Science)	120
	Total Intake for July and January Batch	660
	Annual Intake	910

ELIGIBILITY CRITERIA[#]

Duration of PGDM Course:

- The duration of the Post Graduate Diploma in Management (PGDM) Course shall be 2 years.

Duration of PGCM Course:

- Post Graduate Certificate in Management (PGCM) Course shall be of 1-year duration.

Executive PGDM Program:

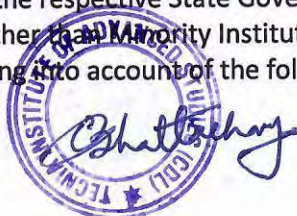
- PGDM Programme shall be of duration of 18/15 Months for working professionals having a minimum of 3/5 years relevant managerial/supervisory experience.

Admission Calendar:

- The Academic calendar for admission of students shall be followed as prescribed by AICTE. The admission shall be started from 1st March (subject to the grant of EoA for the current Academic Year by the Council) and end by 30th June every year.

Admission Criteria:

- Admission to PGDM Courses shall be made only from the candidates qualified from any one of the six All India tests, i.e.; CAT, XAT, CMAT, ATMA, MAT, GMAT, or the common entrance examinations (if any) conducted by the respective State Governments / Central Government (CUET) for all Institutions, of institute TECNIAMAT other than Minority Institutions. The candidates shall be shortlisted based on the overall rank computed taking into account of the following components and their weights:



- Score in the Common Admission test: 35 to 60%
- Score for academic performance in X Std., XII Std., Under Graduate Degree/ Post Graduate Degree: 5 to 25%
- Group discussion/ interview: 20 to 45%
- Weightage in Sports, Extra-Curricular activities, Academic diversity, and Gender diversity: 5 to 20%

Publication of Information:

- The Institute shall publish selection criteria, test names, and score percentages on their website and admission brochure before admission process initiation.

Enrolment and Data Submission:

The Institute PGDM/ PGDCA enrolment data be submitted to AICTE Web-Portal within one month from the last date of admission every year and mention the enrolment number allotted to each student by AICTE in their Diploma Certificate and mark sheets as per the format available in AICTE Portal.

Curriculum and Course Approval:

- The Institute aligns their curriculum with AICTE Model Curriculum and seek approval for new courses from AICTE.

Governance and Transparency:

- The Institute follows AICTE-prescribed governance norms for board meeting periodically.

Refund Policy:

- The Institute shall to refund fees (minus processing fee) and return certificates to withdrawing students before 30th June every year.

Fee Disclosure:

- The Institute shall to publish fee details on the website and admission brochure before admission process initiation.

Compliance and Standards:

- The Institute adheres to AICTE norms and standards prescribed by the Council from time to time.

Academic Bank of Credit (ABC):

- The Institute shall upload transcripts and certificates of all students on ABC and provide registration details on AICTE portal.

Examination and Arbitration:

- Rules related to examinations and arbitration to be decided by All India Board of Management, AICTE.

Grievance Redressal:

- Appointment of OMBUDSPERSON as per All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F. No. 1-101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019.

Academic Session:

- Academic Session: 1st July of Current Calendar Year to 30th June of Next Calendar Year.

Institution Categorization:

- Institution is categorized as III based on the All India Council for Technical Education (Categorization of Standalone Institutions (SIs) for Grant of Graded Autonomy) Regulations, 2019. Student enrolment details are uploaded in the Web-Portal within one month from the last date for admission every year.


Dr. Chaitali Bhattacharya
Director

